

TEHAMA COUNTY SHERIFF'S OFFICE  
P.O. BOX 729  
RED BLUFF, CA 96080  
(530) 529-7930

INSTRUCTIONS TO SHERIFF

Case # \_\_\_\_\_

Plaintiff \_\_\_\_\_ -vs.- Defendant \_\_\_\_\_

PERSON OR ENTITY TO BE SERVED

Name of Person or Entity to be Served \_\_\_\_\_

Physical Address \_\_\_\_\_ City \_\_\_\_\_

Home Phone # \_\_\_\_\_ Cell/Message Phone # \_\_\_\_\_

Place of Employment \_\_\_\_\_ Phone \_\_\_\_\_

Work Address \_\_\_\_\_ City \_\_\_\_\_

Vehicle Description \_\_\_\_\_

Sex \_\_\_\_\_ Height \_\_\_\_\_ Weight \_\_\_\_\_ Race \_\_\_\_\_

Facial Hair \_\_\_\_\_ Hair \_\_\_\_\_ Eyes \_\_\_\_\_

DOB \_\_\_\_\_ Age \_\_\_\_\_ Tattoos/Scars/Marks \_\_\_\_\_

DL# & State of Issue \_\_\_\_\_ Best Time and Place to Serve \_\_\_\_\_

Move Out Order? \_\_\_\_\_ Child Pickup Order? \_\_\_\_\_ Firearms? \_\_\_\_\_ Combative? \_\_\_\_\_

REQUESTOR

Name of Requestor \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_

Home Phone # \_\_\_\_\_ Cell/Message Phone # \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Comments \_\_\_\_\_

\_\_\_\_\_